

PRIVACY NOTICE FOR THE PLANEAT – YOUTH ORIENTED FOOD EDUCATION PROJECT

Data Protection Act 2018/1056 and the EU General Data Protection Regulation 2016/679.

This privacy notice contains the information that must be provided to data subjects when personal data is processed. The privacy notice helps the registrar fulfil its accountability obligation. Accountability is a key principle of the General Data Protection Regulation and means that the registrar must be able to demonstrate compliance with data protection legislation.

This document explains in more detail how personal data is processed in the project.

1. Registrar

South-Eastern Finland University of Applied Sciences – Xamk
Patteristonkatu 3
50100 Mikkeli
Business ID: 2472908-2

2. Contact person for register matters

Jenni Palosaari
Patteristonkatu 3
50100 Mikkeli
050 911 1364
jenni.palosaari@xamk.fi

3. For what purpose is my personal data collected and processed?

Personal data is processed

- as part of the project activities and for the implementation of the University of Applied Sciences' research, development and innovation activities (RDI activities)
- for project marketing and communications aimed at the target group
- for stakeholder cooperation and customer relationship management, and for communicating about the project activities and results.

4. What is the legal basis for processing my personal data?

The legal basis for processing personal data is public interest (the research, development and innovation activities of universities of applied sciences).

5. Name, nature, duration and implementers of the research or project

Name on the project: PLANEaT – Youth Oriented Food Education

Nature of the project: Development project

Duration of the project: 1.1.2026-31.12.2027

Jenni Palosaari
Project Manager
050 911 1364
jenni.palosaari@xamk.fi

Helinä Juurinen
RDI Specialist
050 343 8389
helina.juurinen@xamk.fi

Minna Komppa
RDI Specialist
050 350 7451
minna.komppa@xamk.fi

6. What kind of data about me is processed?

The register may contain the following personal data concerning persons who have participated in the project activities, cooperation partners and persons belonging to stakeholder groups: name, organization, job title or role, telephone number and email address.

7. From what sources is my data collected?

Personal data is collected from public sources, such as organisations' websites, from the data subject themselves, and in connection with various events, activities or training sessions organised by the project.

8. Will my personal data be transferred to third parties?

Data is not regularly disclosed to other parties. Data may be published to the extent agreed with the data subject. Certain data may be disclosed to the project funder in connection with reporting on matters required by the funder, such as participant lists for events.

9. Will my personal data process outside the EU or EEA?

The registrar does not transfer data outside the EU or the EEA.

At Xamk, Microsoft cloud services (Teams and OneDrive) are used for storage.

Microsoft primarily processes data within the EU/EEA area and in regional data centres. Microsoft is committed to complying with the EU General Data Protection Regulation. Microsoft's privacy statement is available at: <https://privacy.microsoft.com/fi-FI/privacystatement>

10. How long is my personal data stored?

Personal data is retained for the duration of the project and for as long as there is a continued need to use it. In project activities, personal data is retained in accordance with the archiving period required by the funders. Project documents and materials, which may also contain personal data, are archived according to Xamk's practices: in EU-funded projects, the retention obligation is 10 years from the end of the programme period.

11. How is my personal data stored and protected?

The data is stored in an information system. Users have personal user IDs. The data in the system can only be accessed and used by persons working for the controller who have the right to do so based on their duties.

Customer and stakeholder data is stored in a customer relationship management system, where data maintenance is protected by an AD user ID and password. The data stored in the system is available only to a restricted group of users with defined access rights.

12. How can I exercise my rights granted by the data protection regulation?

The data subject may submit all requests related to this project to the contact person listed below.

Jenni Palosaari
Patteristonkatu 3
50100 Mikkeli
050 911 1364
jenni.palosaari@xamk.fi

When the legal basis for processing is public interest, the data subject has the following rights:

- the right to receive information about the processing of personal data, unless an exception is specifically provided by law
- the right of access to the data
- the right to rectification of data
- the right to restriction of processing
- the notification obligation regarding rectification or restriction of processing of personal data
- the right to object to the processing of data
- the right not to be subject to automated decision-making without a lawful basis