



University of Applied Sciences

Higher Education
Study plan for Studies
Student's name

Student	Last name (s)	First name (s)	Date of birth	Nationality ¹	Sex [M/F]	Academic year	Study level Bachelors <input type="checkbox"/> Masters <input type="checkbox"/>	Current Subject area
Sending Institution	Name	Faculty	Department	Address	Country	Contact person name ² e-mail / phone		
Receiving Institution	Name	Faculty	Department	Address	Country	Contact person e-mail / phone		
	South-Eastern Finland University of Applied Sciences				Finland			

Before Mobility

DETAILS OF THE PROPOSED STUDY PROGRAMME ABROAD/Study plan at Xamk Planned period of the mobility: from [month/year] / 20 to [month/year] / 20					
Table A Before the mobility	Course code (if any)	Course title (as indicated in the Xamk course catalogue)	Semester autumn / spring	Number of ECTS credits	
					Total:

Web link to the course catalogue at the receiving institution describing the learning outcomes: [web link to the relevant information]

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed study plan
The student and receiving institution will communicate, to the sending institution,
any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Commitment	Name	Function	Phone number, Email	Date	Signature & Stamp
Student		Student			
Responsible person ³ at the Sending Institution					
Responsible person ⁴ at the Receiving Institution					

During Mobility

Changes to the original study plan (to be approved by signature by the student, the responsible person in the sending institution and the responsible person in the receiving institution)							
Table A During the mobility	Component code (if any)	Course title (as indicated in the Xamk course catalogue)	Deleted course [tick if applicable]	Added course [tick if applicable]	Reason for change	Number of ECTS credits	
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
				<input type="checkbox"/>	<input type="checkbox"/>		
			Total number of ECTS after changes:				

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in Partner Countries). The sending institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table C. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Commitment	Name	Function	Phone number Email	Date	Signature & Stamp
Student		<i>Student</i>			
Responsible person at the Sending Institution					
Responsible person at the Receiving Institution					

¹ **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

² **Contact person:** person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.

³ **Responsible person in the sending institution:** an academic who has the authority to approve the mobility programme of outbound students (Learning Agreement), to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.

⁴ **Responsible person in the receiving institution:** an academic who has the authority to approve the mobility programme of outbound students (Learning Agreement), to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.